



# EARTHWISE SOCIETY

*Cultivating Sustainable Communities*

## **JOB DESCRIPTION: COMMUNITY FARM & ENGAGEMENT COORDINATOR**

Earthwise Society is a not-for-profit environmental education organization with demonstration projects for sustainable land use in Tsawwassen and Agassiz BC. The Community Farm and Engagement Coordinator will lead the start-up of a community farm at the Agassiz location to help people grow their own food and share surplus with others. Reporting to the Executive Director, the Coordinator will be responsible for the following:

### **DUTIES AND RESPONSIBILITIES:**

#### Food Security

- Coordinate monthly meetings for the Agassiz Harrison Food Coalition, take minutes, send out agendas
- Liaise with member agencies and network with local community to increase agency participation
- Work with AHFC agencies to set up pilot Harvest Box program

#### Community Farm

- Coordinate implementation of ½ acre community growing and sharing farm
- Recruit and engage community gardeners, provide support, ensure safety and organic growing practices are followed
- As part of a team, carry out farming tasks including crop planning, bed prep, planting, weeding, watering, and harvesting
- Assist with implementing strategies to extend the growing season through crop selection, storage, and winter farming techniques
- Ensure that the site is maintained as a destination learning resource to be clean, safe, and attractive to visitors
- Be responsible for safe tool and equipment use and maintenance and ensure that storage areas are tidy

#### Community Engagement

- Recruit and engage local volunteers, build a strong local volunteer base
- Assist with program promotion, attend networking and community events
- Assist with marketing and sales initiatives including agritourism, CSA, direct sales and farm store; record sales and prepare documentation
- Implement special events on site to raise awareness, build support, and grow participation
- Initiate a field to table workshop series including:
  - food growing month by month
  - extending the harvest year round
  - preparing and preserving food, reducing food costs
- Deliver hands-on programs for children and school groups
- Track and record visits/participation, feedback and deliverables; report to funders
- Other duties as required

### **QUALIFICATIONS**

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6400 3<sup>rd</sup> Avenue, Delta, BC V4L 1B1

Phone: 604-946-9828

[info@earthwisesociety.bc.ca](mailto:info@earthwisesociety.bc.ca)

[www.earthwisesociety.bc.ca](http://www.earthwisesociety.bc.ca)



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- Post-secondary education in land and food systems, or environmental field,
- At least one years' related experience
- Strong communication and interpersonal skills;
- Proven ability in working effectively with volunteers and/or co-workers
- Familiarity with growing food, farming or organic gardening
- Experience with the delivery of environmental education programs an asset
- Be self-motivated, flexible, and work well independently and as part of a team
- Be physically fit and enjoy working outside in all kinds of weather

## **TERMS**

This is a full-time position, 35 hours per week, from April 15 through Nov 30 and may be extended or renewed. Weekend work will be required. The position is located in Agassiz, BC. Accommodation may be available. The wage for this position is \$24-\$26/hr, depending on experience.

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